

GOULD

CONSTRUCTION

Company Name: Gould Construction, Inc.

Title of Position: Project Manager

Position Type: Full Time

Pay Range: Salary varies based on experience.

Benefits include: 401K plus match, paid time off, health, vision, and dental.

Location: Glenwood Springs, CO

Company Description: Gould Construction, Inc. is a fully integrated heavy civil construction and site development general contractor, providing construction services within the State of Colorado. Gould Construction was incorporated on June 11, 1979 and is a 3rd generation family owned corporation. As the leading heavy civil contractor in Western Colorado, Gould employs over 100 employees with a diverse range of experience.

Position Overview: We are seeking a reliable and skilled Project Manager to join our team. In this role you will be responsible for participating in bidding and estimating for potential projects as well as investigating and following up on leads pertaining to potential future projects. The Project Manager is fully knowledgeable of all aspects of each specific project and takes advantage of synergies between multiple job sites to ensure project completion and success.

Key Responsibilities:

- Hold all employees accountable for following safety procedures, responsibilities, and company policies,
- Contribute and participate in company policy and organizational decision making.
- Approve all daily time cards, project documentation, material invoices, etc.
- Provide Heavy Job project specific format including cost codes, productivity analysis, daily forms, etc.
- Conduct weekly meetings for project specific scheduling, budgeting, and planning with supervisors.
- Obtain, approve, and distribute all submittals.
- Identify, track, and obtain approval for all change orders.
- Provide timely billing for project and track payment schedule.
- Provide project supervision in the event that supervisors are absent.
- Coordinate with Foreman to anticipate and schedule employee and equipment resources.
- Manage and schedule subcontractors.
- Obtain all permits necessary for the project.
- Coordinate with Foreman to anticipate and order materials on a timely basis.

- Review task specific productivity.
- Coordinate and manage construction progress meetings.

Qualifications:

- Must possess a valid driver license.
- Have a working knowledge of all aspects of contract administration.
- Be proficient with all pertinent software applications specific to civil construction and Gould Construction.
- Have a general understanding of productivity levels for all typical civil construction activities.
- Have general supervisory capabilities to manage a large number of employees.
- Be knowledgeable of construction equipment capabilities.
- Have a working knowledge of civil construction specifications.

Notice to applicant: Please read this job description carefully and ask someone for help if you have any difficulty understanding the functions of this job.

Application Process: Please fill out our application at www.gouldconstruction.com/careers and email it to HR@gouldconstruction.com. Resumes are welcome in addition to the completed application.

Join our team and contribute to building projects that make a difference in our community!

Gould Construction is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status or any other characteristic protected by law.

Signature _____

Date _____