

Company Name: Gould Construction

Title of Position: Truck Dispatcher

Position Type: Full Time

Pay Range: \$65,000-\$85,000

Benefits include: 401K plus match, vacation and sick pay, health, vision, dental, voluntary life insurance.

Location: Glenwood Springs, CO

Gould Construction, Inc. is a fully integrated heavy construction and site development general contractor, providing construction services within the State of Colorado. Gould Construction was incorporated on June 11, 1979 is operated by the 3rd generation of the Gould family. Gould Construction has become the leading heavy and highway contractor in Western Colorado employing close to 100 employees with diverse range of experience.

General Qualifications and Capabilities:

1. Have a general understanding of productivity levels for all typical civil construction activities.
2. Have general supervisory capabilities to manage a large number of employees.
3. Be knowledgeable of construction equipment capabilities.
4. Computer proficiency with Microsoft Office products.
5. Ability to learn and use dispatch software.
6. Must have excellent written and verbal communication and documentation skills.
7. Thorough knowledge of DOT rules and regulations.
8. Positive attitude, self- motivated, and ability to work under pressure.
9. Ability to prioritize and multitask.
- 10.

Specific Responsibilities:

1. Plan, coordinate, and schedule day to day dispatch operations.
2. Communicate with employees, customers, and management daily.
3. Ensure employees are operating within safety and legal limits set by company, State, and Federal entities.
4. Responsible for daily timecard entry for truck drivers and shop employees.
5. Assist bidding teams with trucking data.
6. Monitor daily schedules and project requests to ensure trucking needs are met throughout the company.
7. Seek out the most efficient, cost effective, and safest routes.
8. Speaking with supervisors or customers to resolve problems, requests for services or equipment.

9. Ability to use phones, radios, and text messaging to communicate with employees, customers, and team members.

Education and Experience

1. High School Diploma/GED Required
2. Bachelor's Degree in Logistics, Business, or Analytics preferred, but not required.
3. 1 year dispatching experience preferred.
4. Must have valid driver's license, CDL preferred.

How to Apply: Please, fill out application at www.gouldconstruction.com/careers and email to HR@gouldconstruction.com. Resumes are welcome in addition to completed application.

For information on Gould Construction and our company culture, visit our website at www.gouldconstruction.com

Gould Construction is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status or any other characteristic protected by law.